# JERSEY SHORE TOURING SOCIETY <br> P.O. BOX 8581 <br> RED BANK, N.J. 07701 <br> www.jsts.us 

## BY-LAWS

A Revisions Log is on the last page.

## ARTICLE I--ORGANIZATION

## Section 1--Name

The name of this club shall be the Jersey Shore Touring Society ("JSTS" or the "Club").

## Section 2--NON-PROFIT STATUS

The Club shall not be organized for profit, and no part of the income or capital shall benefit any private individual or group of individuals, except as reimbursement for necessary expenses in the furtherance of the Club's purposes.

## ARTICLE II--PURPOSE

## Section 1--The purposes and objectives of the Club are:

1. To promote interest in all aspects of bicycling and serve as an advocate for cyclists.
2. To promote safe recreational riding and fellowship among cyclists
3. To encourage and provide opportunities for recreational bicycling for all skill levels.
4. To increase the awareness of the need for a safe bicycling environment.
5. To promote and protect the rights and interests of cyclists.
6. To provide information about cycling, cycling organizations and their activities through the Club web site.
7. To hold events for the enjoyment of members and to further the fitness and skills of members.

## ARTICLE III--MEMBERSHIP AND VOTING RIGHTS

## Section 1--Qualifications for Membership

Any responsible person 18 years of age or older who has paid the annual dues, completed the membership application and signed the required waiver and release, is eligible for membership. Children under age 18 may join the Club under a Family annual membership as described in Section 2, below. Children under age 18 will be referred to as "Junior Members". Membership is open to everyone interested in bicycling without regard to race, creed, sex, age, national origin, or religious preference.

## Section 2--Types of Membership

There are four types of membership in the Club: Trial, Individual, Family, and Lifetime.

1. Trial Membership. Available to prospective new members that are 18 years of age or older, allowing them to take trial rides with the Club before becoming a paid member (one of the other membership types as listed below). A Trial Membership requires the same membership application to be completed as all other membership types. An Individual with a Trial Membership does not have any dues, but shall execute all waivers required for other membership types. An individual with a Trial Membership shall pay for any other expense required of an adult member for any club activity (e.g., Holiday Party). For club activities with additional fees, individuals with a Trial Membership must pay the "guest rate" where applicable.

An individual with a Trial Membership is asked to convert to an Individual or Family Membership after taking one (1) trial ride, though they may take additional trial rides if needed to make a decision on whether or not to become a paid member. If the individual does not wish to continue their membership with the Club, they have the option to cancel their membership. Annual dues are immediately due upon converting to an Individual or Family Membership.

A Trial Membership shall terminate and automatically convert to an Individual Membership at the end of the Trial Membership (as defined in Section 3--Term of Membership), at which point the applicable annual dues will become immediately due. Until annual dues are paid, the individual is no longer a member of the Club, and may not participate in any rides or other functions of the Club.

A Trial Membership is not renewable.
2. Individual Annual Membership. Available to adults 18 years of age or older.
3. Family Annual Membership. Available to families consisting of (i) one adult over 18 with one or more child under age 18 ("Junior Member") living in the same household, or (ii) two adults over 18 and one or more Junior Member living in the same household, or (iii) two adults over 18 living in the same household. Junior Members must be accompanied by a member-parent or member-guardian on all Club rides.
4. Lifetime Membership. JSTS may, based on the guidelines listedbelowposted on the club's website, bestow the title of "Life Member" on certain members of the club. While exceptions to these guidelines can be made at the discretion of the Executive Board, it should be clear that becoming a Life Member is not simply achieved by those meeting the age requirement. This designation is something that is earned, and is reserved for those who meet most, if not all the requirements. Life Members are not required to pay annual dues, but shall execute all waivers required for adult members. Life Members shall pay for any other expense required of an adult member for any club activity (e.g., Holiday Party).
4.1 Life Member Guidelines. Potential eandidates ean be brought to the attention- of thebeard by any member of the elub. A candidate should be at least age 70 and should have been a member of the elub for at least 15 years. In eases where reeords are not available to confirm a member's longevity with the elub, best efforts should be made to determine if they meet this guideline. A candidate should have made "signifieant contributions to the elub". There arenumerous ways in which members ean contribute to the elub. The most obvious way is by velunteering. This ineludes, but is not limited to, holding pesitions en the beard, being a rideleader, or helping with seme of the many events that the elub holds eaeh year. And finally, a eandidate should be a positive role model within the elub. This means that they help promoteeyeling, and the values that the elub-stands for, sueh as safety, eamaraderie, ete. F

### 4.2 Life Member Vetting. All eandidates should be properly vetted to determine if they

 meet the guidelines stated above (or if any exeeptions to these-guidelines are warranted). Thevetting proeess of any candidate-should be done-with a certain level of confidentiality to avoidsituations where a potential candidate is not reeommended by the board after the vetting proeess has been completed. Furthermore, the vetting proeess must inelude a "fairrepresentation of the membership" (i.e., not just a couple of people). If the beard is unable tofind people whe are interested in speaking up on behalf of a candidate, it could be an indieation that the eandidate might not be-worthy of the honor. If the board is unable to properly vet a eandidate, they ean ask for assistanee with the vetting proeess from another elub member(s), while keeping the process as confidential as possible. If升
4.3 Life Member Final Vote. A final vete to eonfer the honor of "Life Member" should beeondueted at the same meeting where the annual election of board members takes place. Any eandidate that has been properly vetted and reeommended by the board for eonsideration as a Life Member, should have a brief bio presented to the membership with regards to thequalifieations of that candidate (i.e., the results of the vetting preeess). The-candidate (if present) should be asked to leave the reom if any diseussion takes place at the meeting beforethe aetual vote. A candidate must reeeive via seeret ballot at least a $2 / 3$ majority vote by the members present at the meeting to beeome a Life Member.्ी
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Life Member Formal Announeement. Announeement of any new Life Members should be-dene-at the elub-annual heliday party, whieh should inelude-a brief bie of the eandidate.

## Section 3--Term of Membership

Each membership in the Club shall be through January 31 of the following calendar year, except for a Trial Membership, which has a term of thirty (30) days.

## Section 4--Voting Rights

Each adult member shall have one vote on each matter submitted to a vote of the members, except for individuals with Trial Memberships, who have no voting rights.

## Section 5--Transfer of Membership

Membership is not transferable or assignable.

## Section 6--Membership Application

An application for membership authorized by the Executive Board shall include a statement releasing the Club, its officers, members and agents from liability in case of accident, injury or misadventure in connection with Club rides and activities. Applications for Junior Members must be co-signed by the Junior Member's parent or legal guardian. The method(s) by which membership applications can be submitted shall be defined on the club website, and may be revised as needed.

## Section 7--Suspension of Club Riding Privileges.

Any member of the Club may have their riding privileges with the Club suspended by the Executive Board for cause. Cause shall be the failure or refusal of a member to comply with these By-Laws or conduct including, but not limited to:

1. Habitual, reckless riding and continued disregard of safe bicycling rules.
2. Improper actions during a club ride which pose a threat to the safety and well-being of self and other ride participants.
3. Actions that impact negatively upon and pose a threat to the integrity of the Club or its members.

## Section 8--Reinstatement of Riding Privileges

A member who has had their Club riding privileges suspended by the Club may request reinstatement of those privileges by submitting a request to the Executive Board. Reinstatement of a member's riding privileges must be put to a vote by the membership.

## ARTICLE IV--DUES

## Section 1--Annual Dues

The Executive Board shall propose, and the membership shall vote on, the amount of annual dues. Dues shall be based on Club operating expenses. Dues are payable as of January 1 of each year. The method(s) by which dues can be submitted shall be defined on the club website, and may be revised as needed.

## Section 2--Dues Refund

Membership dues are not refundable.

## Section 3--Nonpayment of Dues

Membership expires if dues are not paid by January 31.

## Section 4---Membership List

Active members shall have access to view a list of all active members.

## Section 5---Early Renewal Discount

As an incentive for existing members to renew their membership early in the year, the club may offer a discount on the Annual Dues for members that renew their membership before it expires (see "Section 3-Nonpayment of Dues"). The amount of the discount will be determined by the Executive Boardby Deeember 15 each year.

## ARTICLE V--RIDE SAFETY AND JSTS CLUB RIDER GUIDELINES

## Section 1--Rider Guidelines

To help ensure the safety of all members on Club rides, all Club members must obey the JSTS Club Rider Guidelines which are posted on the Club website.

## Section 2--Members Required to Wear Helmets and Carry Identification on Club Rides

All Club members are required to wear appropriate CPSC-approved bicycle helmets and carry identification on all Club rides. Preferably, the identification should be in an easily readable, accessible form such as a wristband/bracelet or inside the bicycle helmet.

## Section 3--Members Must Register For All Outdoor Club Rides

All Club members are required to register for every outdoor Club ride in which they are participating, prior to the start of that ride. Indoor rides organized by the Club are open to members and non-members, and do not require registration.

## Section 4--Members May Not Wear Earphones, Headsets or Similar Equipment during Club Rides

## To minimize rider distraetion and to help ensure the safety-of all riders during Club rides, Club membersshall not wear earphones, headphones or headsets ineluding but not limited to, earphones or headsets used with i-Pods, MP3 players, pertable-CD/DVD players, radies, tape players, PDAs, Blaekberries, <br> Bluetoeth-type headsets and similar equipment.ff <br> \#f <br> Prohibition of Traditional Headphones/Earbuds

Participants in JSTS group rides are strictly prohibited from using traditional headphones or earbuds while cycling. Traditional headphones or earbuds include any audio device that covers or significantly obstructs the ears, reducing or eliminating the ability to hear external sounds.

Allowance of Bone Conducting Headphones for turn by turn directions on devices and Emergency Use. Bone conducting headphones may be permitted for use of connected turn by turn directions from device and emergency use only during group rides. Bone conducting headphones are defined as audio devices that transmit sound through the user's bones, allowing for external sound perception while still enabling clear communication.

## Emergency Use of Bone Conducting Headphones

## Definition of Turn by Turn Directions

Turn by turn directions refers to audible guidance communicated by mobile device. This enables riders to ride without having to look at mounted devices on bicycles resulting in smoother riding.

## Definition of Emergency

An emergency refers to a critical situation that requires immediate attention, such as a medical issue, mechanical failure, or any other situation that jeopardizes the safety or well-being of a participant or others. The use of bone conducting headphones during emergencies is limited solely to facilitate clear and necessary communication related to the emergency at hand.

Participants must ensure that bone conducting headphones are not used for any purpose other than use for audible turn by turn directions or addressing the emergency situation. The use of bone conducting headphones for listening to music, podcasts, or any non-emergency audio content is strictly prohibited. When using bone conducting headphones in an emergency, participants are expected to prioritize their safety and the safety of others by maintaining focus and adhering to traffic rules and regulations.

## Compliance and Enforcement

Compliance All participants in JSTS group rides are required to comply with this policy. Compliance
with this policy ensures the safety and well-being of all participants during group rides.
Enforcement JSTS reserves the right to enforce this policy through educational initiatives, verbal reminders, and, if necessary, disciplinary actions, including potential suspension or expulsion from future group rides. Participants who observe violations of this policy are encouraged to report them to the designated club officials for appropriate action.

By adhering to this policy, participants in JSTS group rides demonstrate their commitment to their own safety, the safety of others, and the overall success and enjoyment of the cycling experience.

## ARTICLE VI--MEMBERSHIP MEETINGS \#

\# Section 1--General Membership Meetings

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General meetings shall be held 5 times a year on a day, time and location to be selected by the-
Executive Board. General Membership Meetings will generally be held on the second Monday= of the month, according to the following schedule:

- March - Ride Planning meeting
- May - New Member meeting
- Sept/Oct -VolunteerMember Recognition meeting
- Nov - Election meeting
- December - Budget meeting


## Section 2--Annual Meeting

An annual meeting of the membership shall be held for the purpose of electing Executive Board officers and conducting other business as required. The annual meeting shall be the general membership meeting in November. Notice of the meeting shall be given on the Club's website by the $15^{\text {th }}$ of September.

## Section 3--Executive Board Meetings

Executive Board meetings shall be held at such times as may be determined by the Executive Board. Meetings may be called by the President or at the request of the Executive Board.

## Section 4--Special Meetings

Special meetings may be called by the Executive Board or the President upon notice to the membership. The purpose of the meeting shall be stated in the notice and no other business transacted. The membership present shall constitute a quorum for conducting business.

## Section 5-- Quorum for Executive Board Meetings

Three or more members of the Executive Board shall constitute a quorum at any regular or special meeting of the Executive Board.

## Section 6--Quorum for General Membership Meetings

A quorum for general meetings shall consist of the membership present and must include at least three Executive Board members.

## Section 7--Rules of Order

The Club may establish and amend such rules of order as may be necessary for the conduct of business at meetings.

## ARTICLE VII--EXECUTIVE BOARD

## Section 1--General Powers

The Executive Board (the "Board") shall be responsible for the management and control of the Club and shall perform every act that it deems necessary, expedient or advisable to carry out the purposes of the Club subject to these By-Laws.

## Section 2--Elected Officers and Appointed Members

The following Executive Board officers shall be elected by the membership as set forth in Article VII: President, Vice-President, Treasurer and Secretary. The following positions shall be appointed by the Board with approval of the general membership: Webmaster, Ride Coordinator, Membership Coordinator and Chairpersons. The Executive Board will consist of the elected officers.

## Section 3--Eligibility

All officers and members holding appointed positions such as Ride Coordinator, etc. shall be selected from regular Club members.

## Section 4--Terms of Officers and Board Members

The term of officers and appointed members shall be one (1) year beginning on January $1^{\text {st }}$ following his or her election at the Annual Meeting and ending on December 31. No person may hold more than one elected office at a time.

## Section 5--Duties of the President

The President is the chief executive officer of the Club and supervises all business affairs of the Club, presides at Board meetings, appoints committees and is responsible to, and for, the Club.

## Section 6--Duties of the Vice-President

The Vice-President shall discharge the duties of the President in the President's absence or during a vacancy in the office and undertake such other duties as may be assigned by the President or by the Board. The Vice-President shall also arrange and coordinate membership meetings and special events and shall perform other related duties assigned by the President or the Board.

## Section 7--Duties of the Treasurer

The Treasurer is responsible for all the finances of the Club: maintaining a bank account, keeping an account of all monies received and expended, maintaining financial records, preparing an annual budget, reeeiving dues from the Membership Coordinator, processing other payments, paying bills, preparing an annual financial report, arranging for a summary financial statement to be presented to the membership and performing other duties as assigned by the President or the Board. The Treasurer may consult a Certified Public Accountant (CPA) in connection with Club finances when necessary.

## Section 8--Duties of the Secretary

The Secretary shall keep the minutes of all Club meetings, the Annual Meeting and Board meetings, arrange for publication and distribution of the meeting minutes through the Club website and maintain club records. The Secretary shall give notice of all such meetings in accordance with these By-Laws and perform all duties incident to the office of Secretary and such other duties as may be assigned by the President or the Board.

## Section 9--Duties of the Webmaster

The Webmaster maintains and updates the Club website including ride schedules, notice of Club events and other Club-related information.

## Section 10--Duties of the Ride Coordinator

The Ride Coordinator shall coordinate rides and special events for the Club. The Ride Coordinator shall also be responsible for compiling a list of rides to be conducted by the Club and submitting such a list to the Webmaster for publication on the Club's website. The Ride Coordinator shall plan rides that are to occur in connection with special events and generate and coordinate ride leadership among members.

## Section 11--Duties of the Membership Coordinator

The membership coordinator shall promote membership in the Club, respond to membership- related inquiries, prepare membership reports for presentation at meetings, and ensure that any other membership-related administrative tasks are addressed in a timely fashion.

## Section 12--Vacancies

If a vacancy occurs in any elective office, the membership shall propose one or more replacement candidates and the membership shall vote by secret ballot to elect a successor to fill the unexpired portion of the term. If all elective offices shall become vacant at the same time, the membership shall nominate and elect a President by a written ballot vote who shall preside over elections for the other vacant positions for the unexpired portions of their terms.

## Section 13--Removal

No Board member or appointee shall be removed from elected office or appointed position before the expiration of his or her term except for cause. The Board or the general membership may propose removal of a Board member or appointee for cause. Removal of a Board member or appointee must be put to a vote by the membership. Cause shall include, but not be limited to, misappropriation of Club funds, consistent failure to perform the duties of the office or appointed position, violation of the Club By-Laws or policies or repeated failure to attend Club meetings without good excuse. Prior to voting on the removal of a Board member or appointee, a written statement shall be submitted to that member specifying the alleged grounds for removal and such a member shall be given an opportunity to respond to such allegations in writing and in person before the Executive Board and the general membership.

## Section 14--Resignation

Any Board member or person holding an appointed position who wishes to resign must notify the President in writing of their resignation.

## Section 15--Compensation/Reimbursement

Board members and appointees shall not receive any compensation for their services, but any Board member shall be reimbursed for expenses incurred on behalf of the Club. Any member is entitled to be reimbursed for Club-related expenses which have been authorized by the Executive Board.

## ARTICLE VIII--NOMINATIONS, ELECTIONS AND VOTING

## Section 1--Eligibility for Voting

All members except individuals with Trial Memberships and Junior Members are eligible to vote. Each voting member shall have one vote on any issue put to a vote of the membership. Members must meet the requirements of Article III, Section 1. Members must be in a currently paid-up status.

## Section 2--Method of Voting

All issues brought to a vote of the membership will be decided by a show of hands vote at membership meetings unless a majority of the members present request a written secret ballot. The following issues must be decided by secret written ballot: election of officers, acceptance of and amendment of these By-Laws.

When in-person voting is not possible, the Club may utilize an online voting system, provided it is restricted to eligible members.

## Section 3-Election Committee

The Executive Board shall appoint an Election Committee comprised of at least three members prior to the $30^{\text {th }}$ of September each year. Anyone who serves on the Election Committee will not be eligible to run for office in the same election cycle for which he or she serves on the committee. The President shall serve as advisor to the Election Committee. The members of the Election Committee will devise a list of candidates for office for the following year.

Anyone interested in serving as one of the club executive officers must inform the Election Committee of their intention to run by $11: 59 \mathrm{p} . \mathrm{m}$. on October $15^{\text {th }}$ of each year. The Election Committee may, at their discretion, vet and present candidates received after October $15^{\text {th }}$. The Election Committee shall designate the qualifications for office holders as deemed necessary. Only candidates vetted by the Election Committee will be presented on the ballot for Executive Board positions.

The Election Committee shall announce the list of candidates 2 weeks prior to the election held at the Annual Meeting, and the list of candidates will also be announced on the Club website. The Election Committee will conduct the election balloting at the November meeting and tabulate the results in private before the meeting concludes in keeping with Article VIII, Sections 4 through 7. The new board is to be announced directly.

## Section 4--Election of Officers

Election of officers shall be by secret ballot of Club members who are eligible as set forth in Section 1 of this Article. A simple majority vote of Club members present at the Annual Meeting shall elect officers of the Executive Board. If there is only one candidate for each office, then the Secretary may cast one vote for each officer in lieu of a secret ballot.

## Section 5--Absentee Ballots

Absentee ballots shall be made available to eligible members who are unable to attend the Annual Meeting to cast their vote for the election of officers of the Executive Board.
Completed absentee ballots shall be mailed to the person designated by the Executive Board to receive such absentee ballots. The envelope in which the absentee ballot is mailed to the Club shall bear the name and return address of the member voting and the phrase "JSTS Ballot" so that sealed ballots may be validated (to make sure no one votes more than once). To ensure that votes are kept anonymous, the absentee ballot should be folded in such a way that the member's selections cannot be seen when the ballot is removed from the envelope and placed among the other ballots that were submitted at the Annual Meeting.

## Section 6--Collection and Counting of Absentee Ballots

When absentee ballots are used, the Board shall appoint one person, with approval of the membership, to receive ballots, validate them and add them to the other ballots received at the meeting of the membership. The person who is selected to receive the absentee ballots shall not be a candidate for office. Absentee ballots must be received by the Friday before the Annual Meeting.

## Section 7--In-Person Vote Supersedes Absentee Ballot Vote

A list of all members who have voted via absentee ballot shall be kept and compared with the list of members who cast their vote in person at the Annual Meeting. An in-person vote at the Annual Meeting shall supersede votes cast via absentee ballot.

## ARTICLE IX--COMMITTEES

Section 1--The Board shall have the power to create a committee and to define the functions of a committee and to terminate any such committee.

## Section 2--Board Committees

The Board may designate and appoint committees of two or more members of the Board and shall appoint chairpersons. Such committees shall have authority as designated by the Board.

## Section 3--Other Committees

The Board may designate other committees. The Board may appoint Club members to such committees and shall designate chairpersons in conjunction with committee members. Such committees may not exercise the authority of the Board. Any committee may be removed by the Board when in their judgment such removal serves the best interests of the Club.

## Section 4--Vacancies

Vacancies in the membership of any committee shall be filled by appointments made in the same manner as provided in the case of original appointments.

## Section 5--Duties

Each committee shall perform the functions specifically for which it was created.

## Section 6--Quorum

A simple majority of the members of a committee shall constitute a quorum.

## Section 7--Reports

Committees shall make written or oral reports to the Board as requested by the Board or other members. No written committee report shall be published or circulated to the membership without prior approval of the Board.

## Section 8--Expenses

No committee shall incur any expense beyond its appropriation without the consent of the Board nor shall any committee commit the Club to any contracts or obligations without the approval of the Board.

## ARTICLE X--BUDGET AND FINANCES

## Section 1--Budget Committee

A Budget Committee composed of the Club-offieers, with the input of othercurrent Board-members-asneeded, in addition to any Board-Elect persons, shall propose a budget to the Board prior tomembership in the JanuaryDecember meeting. The Beard will provide-a reeommended budget for aeeeptaneemembership approval or modification at the January meeting.

## Section 2--Expenditures

In general, no money shall be expended except in accordance with the budget as approved or amended by the Board. A request for any non-budgeted expense up to $\$ 200$ can be raised at a general membership or special meeting and approved by a majority vote at that meeting. To facilitate sufficient advance notice of a request for non-budgeted expenses in excess of $\$ 200$ without undue delay, such a request may be raised by way of an email broadcast over the club email group list. Notice must be given at least one week prior to being voted on in a general membership or special meeting, and a reminder email is to be sent three days before the general membership or special meeting where the vote on the budgetary request will occur.

## ARTICLE XI--CONTRACTS, BANKING AND RELATED MATTERS

## Section 1--Contracts

The President, with the approval of the Board, may enter into any contract on behalf of the Club which is consistent with the Club objectives and the policies established by the Board.

## Section 2--Checks

All checks shall be signed by a designated officer of the Club and in such manner as prescribed by the Board.

## Section 3--Deposits

All funds of the Club shall be deposited in a financial institution selected by the Board.

## ARTICLE XII--ACCOUNTING YEAR AND FINANCIAL STATEMENTS

## Section 1--Accounting Year

The fiscal year of the Club shall begin on the first day of January and end on the last day of December each year. Dues reeeived between-Oeteber 1 and the end of the calendar year shall be treated as ineome in-

## the budget for the following year.

## Section 2--Financial Statements

At the end of the accounting year, the books of the Club shall be closed and financial statements prepared for that year. Such financial statements shall be submitted to the Board.

## ARTICLE XIII--BOOKS AND RECORDS

The Club shall keep correct and complete books and records of accounts of its members, the Board and committees and shall keep a list of the names and addresses of its members who are entitled to vote. The Club shall also maintain Club ride sign-in sheets for a period of 3 years after the completion of a ride. Books and records of the Club may be inspected by any member for any proper purpose at any reasonable time.

## ARTICLE XIV--AMENDMENT OF THE BY-LAWS

## Section 1--Proposed Amendments and Alterations

Any proposed amendment or alteration shall be submitted in writing to the Board.

## Section 2--Amendment

These By-Laws may be amended or repealed and new By-Laws may be adopted by a $2 / 3$ majority of the members present at any general membership meeting provided that notice of such proposed changes is published on the Club's website and copies of such changes are made available through the website one month prior to the meeting at which the changes are to be submitted for a vote. Any proposed amendments, revisions or changes to the By-Laws shall be prepared and discussed at a general membership meeting prior to the meeting at which the changes will be submitted to a vote.

## ARTICLE XV--DISSOLUTION

Upon dissolution, after payment of all debts, all assets shall be returned to the membership equally.

## ARTICLE XVI--CONFLICT OF INTEREST

No contract or other transaction that would directly benefit a Board member shall be voted on by the Board member who would benefit. Any vote shall only be taken after the conflict of interest has been fully disclosed.

## ARTICLE XVII--INDEMNIFICATION [reserved]

## ARTICLE XVIII--MISCELLANEOUS [reserved]

## ARTICLE XIX--EFFECTIVE DATE

The original effective date of these by-laws was September 10, 2007 [Version 1.0]. Revisions were made with membership approval effective March 30, 2011 [Version 2.0]. Revisions were made with membership approval effective March 4, 2012 [Version 2.1]. Revisions were made with membership approval effective May 13, 2013 [Version 2.2]. Revisions were made with membership approval effective November 18, 2013 [Version 2.3]. Revisions were made with membership approval effective January 11, 2016 [Version 2.4]. Revisions were made with membership approval effective September 12, 2022 [Version 2.10]. Revisions were made with membership approval effective \{DATE, 2023\} [Version 2.11]

A change log appears on the next page.开

## REVISIONS LOG

| Date | Location | Explanation |
| :--- | :--- | :--- |
| $3 / 30 / 2011$ | ARTICLE III, Section 2, \# 5. Life <br> Members | Life Member honor made <br> official. |
| $3 / 30 / 2011$ | ARTICLE VIII, Section 3. <br> Election Committee | Nominating committee renamed <br> and specific detail on functions <br> added. |
| $3 / 30 / 2011$ | ARTICLE X, Section 2. <br> Expenditures | Specifies electronic approval <br> procedure; raises non-budgeted <br> expense limit. |
| $3 / 4 / 2012$ | ARTICLE III, Section 2, \# 3. <br> Honorary Members | Honorary Member terms <br> clarified; Membership for guest <br> speaker added. |
| $3 / 4 / 2012$ | ARTICLE III, Section 2, \# 4. <br> Bicycle Shop | Details added, including <br> granting membership for <br> sponsoring club meetings. |
| $5 / 20 / 2013$ | ARTICLE III, Section 2, \# 4. <br> Bicycle Shop | Subpart (iv) added to specify a <br> bike shop-specific membership <br> term. |
| $11 / 18 / 2013$ | ARTICLE XII, Section 1, <br> Accounting Year | Dues received between Oct. 1st <br> \& Dec. 31st belong to the next <br> year budget. |
| $1 / 11 / 2016$ | ARTICLE III, Section 2, \#4. <br> Bicycle Shop | JSTS Bicycle Shop <br> memberships abolished after <br> current ones end. Action taken <br> to free club resources, simplify <br> membership and support bike <br> shops. |
| $4 / 10 / 2017$ | ARTICLE III, Section 3, Term of | Timing of notice of meeting to <br> elect Board changed |
| $4 / 10 / 2017$ | Adjust membership term to end |  |
| $4 / 10 / 2017$ | ARTICLE VI, Section 2, Annual <br> Meeting |  |
| $8 / 31 / 2017$ | ARTICLE VIII, Section 3, <br> Election Committee | Timing and mechanics of <br> Election Committee changed. |
| $11 / 4 / 2019$ | ARTICLE VIII, Section 4, <br> Election of Officers | Mechanics of single candidate <br> election added. |
| $11 / 4 / 2019$ | ARTICLE III, Section 2, \# 4. Life <br> Members | Change to Description and <br> addition of Guidelines, Vetting, <br> Voting, \& Announcement of Life <br> Members |
| ARTICLE III, Section 6, |  |  |
| Membership Application | ARTICLE VI, Section 1, General <br> Memange number of meetings (to <br> $5) ~ a n d ~ d e s c r i b e ~ m a i n ~ " t h e m e " ~ o f ~$ |  |
| each. |  |  |


|  | Membership | on January 31 |
| :--- | :--- | :--- |
| $9 / 12 / 2022$ | ARTICLE IV, Section 1, Annual <br> Dues | Annual dues payable as of <br> January 1 |
| $9 / 12 / 2022$ | ARTICLE IV, Section 3, <br> Nonpayment of Dues | Membership expires if dues not <br> paid by January 31 |
| $9 / 12 / 2022$ | ARTICLE IV, Section 4, <br> Membership List | Active members can view list of <br> all active members |
| $9 / 12 / 2022$ | ARTICLE IV, Section 5, Early <br> Renewal Discount (NEW) | Discount offered to members <br> that renew before their <br> membership expires |
| $9 / 12 / 2022$ | ARTICLE VII, Section 11, Duties <br> of the Membership Coordinator | Revised based on current duties <br> (no longer handles membership <br> applications or dues, etc) |
| \{DATE, 2023\} | Various - to be added pending <br> adoption of changes | \{Various - to be added pending <br> adoption of changes |

