

# ***JSTS General Membership Meeting Minutes***

**Date: February 8, 2016**

**Location- Hazlet Township Library**

Executive Board in Attendance

David Lee- - President

Vice President -Steve Surowitz

Ron Daggett- Treasurer

Michael Cronan- Secretary

There were 9 JSTS club members in attendance.

President David Lee called the meeting to order at 7:08 pm.

Motion to accept Minutes from the January 2016 meeting was seconded. At hand was the attempt to resolve the discrepancy between what we think we have in the bank versus what the treasurer reports/budget carry overs reflect. Treasurer Ron Daggett was to investigate the anomaly and report at the February (this) meeting.

Ron Daggett gave an update to the books stating that the Go Daddy hosting fee was not paid in 2015 as initially thought. By not debiting this for 2015 this had the effect of increasing the FY2015 remaining balance. We budgeted an amount thought necessary for the 2016 budget, but Rob Leitner has subsequently forwarded the actual which was a bit higher. However Rob paid and was to be reimbursed by JSTS. This is now prepaid for five (5) years.

**Budget vs Actual.** Ron reported that in years prior to 2011, there was no mention of prior year-end bank balance in the top row of the budget document, nor was there any "prior year carryover" as a line item in "Revenues". The document just budgeted projected current year income (mostly membership \$) against budgeted current year expenses, and most often the two were in balance. At the end of the year, when actual income net expenses were tallied, most often there was a surplus. In 2013, the "carryover" from 2012 was first included as a REVENUE line item, perhaps to allow proposed expense while still keeping the budget "in balance." In the 2015 budget process, the prior year-end bank balance was put at the top of the budget, but not directly used anywhere. Ron Daggett proposed that part of the 2015 YE bank balance not attributable to prepaid 2016 memberships or the budgeted carryover be transferred to a second reserve account at TD bank. There was a spirited debate amongst the members about not really needing a reserve per se that we continue to operate as we have had in the past with the adherence and fiscal responsibility to the budget line items. David Lee stated that we could "reserve" or allocate some monies for the domain name and webhosting fees and make sure there are notations for future boards and members not to touch this amount, as it was targeted for a specific purpose.

Don Levy stated that the checking account doesn't match any numbers in the budget and that there needs to be a connection to what's in the checking account and what's in the budget, and we can't do that right now.

Abe Chasnoff has volunteered to go back and recalculate the actuals for the last few years and will work with Ron D. to see if we can find the anomaly. We will need to accept the delta once located if it's the same year to year. Tom Fischer is a CPA- we may be able to reach out to him for assistance in untangling. Charlie Kirlew volunteered to reach out to Tom and see if he was willing to assist.

Charlie Kirlaw also mentioned that he had requested at the January 2016 meeting to have the budget line item # 32 be changed to **meeting room fees** to provide more clarity in the budget sheet.

Ron Daggett also stated he attended the LAB webinar and found out that they are paying out about 30-50% more than they are taking in. Clubs should also keep their waivers for seven (7) years. Not sure if we can do that with ACTIVE, but we do need to inquire to see what their policy is. We will work with our webmaster(s) to find out the Active policy.

A motion was made by Charlie Kirlaw to accept the Treasurer's report and seconded by Abe Chasnoff. All present voted in favor. There were no nays and the motion passed.

A motion was made to accept the January minutes by Mike W., and seconded by Abe Chasnoff. All present voted in favor of and the motion passed.

### **Committee Reports**

#### **Membership**

Joe Hewes was not present at the meeting but provided information that we had 20 family memberships, 109 individual memberships 17 new, and 112 renewals.

#### **Frostbite**

Waiting for 10-11 members to provide their shirt sizes. In conjunction, it was stated that Andy Abere has opened a company with workers who have special needs and that perhaps Fred Sweet who is coordinating the shirt project might possibly work with Andy Abere.

#### **Souper Saturday**

March 12. The website has two dates and we need the webmaster to update to reflect the proper date.

#### **Champagne Ride**

Gail Stevens has it covered and will coordinate

#### **JSTS Picnic**

Three of our members have generously volunteered to pay for the picnic to mark a special occasion but we still need to put together a coordinator and volunteers to run and plan the party. We will need to get this information to the web page so members are aware of, and can volunteer for picnic coordination.

#### **Rides and Special ride Events**

Don Levy for reported for Barbara Bennett. The JSTS summer tour will be in June in the Finger Lakes. Please contact Barbara Bennett for more information – sooner rather than later to allow better planning. There are various distances and will run the Thursday through Saturday before Father's Day.

**Vermont Challenge** – August 11-14. Contact Barbara Bennett for the discount code. Prices will go up in February.

**New Jersey Gran Fondo.** There are currently a reasonable number of JSTS club members signed up the Fondo.. It has been rated the #1 Fondo in the US based on various factors

**MS Coast to Coast** will be held May 21-22. Reach out to Barbara for more information.

**The Ride for Autism** will be held On Saturday June 11.

## **Other Correspondence**

Dave Lee will continue to place any miscellaneous correspondence on the Yahoo group's site for consumption by all.

## **Facebook Policy, Rules and Regulations**

Steve Karger is our Facebook page coordinator and has asked for some guidance from the club on the rules and policies for the page. Previously we had allowed bike shops to post 1-2 times per month. To date it has not been abused. Steve Karger has been given the authority to pull down any non-cycling posts at his discretion as the administrator. Bike shop coordinators (decided at the November 2015 meeting) need to reach out to their respective shops and communicate the policy. Steve also has the authority to fine tune the policy and rules at his discretion as we move forwards. All present agreed with this course of action.

Ron Daggett has been picking up the mail at the PO Box and will make any flyers or magazines available for whomever wants them.

## **Old Business**

### **Retro Jersey**

This idea seems to have been met with a positive reaction. Next steps are to find a committee chairperson and volunteers to see this project from inception to completion.

### **Bike Maintenance Workshop**

Steve Surowitz to set up a maintenance workshop at one of the bike shops in conjunction with a monthly meeting. Agenda needs to be developed for the workshop particulars. Timing still being developed

### **Ride Leader Workshop**

Andy Abernathy will lead a ride leader workshop. Date and time still need to be agreed upon. Dave Lee to coordinate with Andy Abernathy on a Saturday, and perhaps again at the Monmouth County Library in Manalapan.

## **New Business**

Mike W. asked about contributions to EMS responders to any accident scenes involving club members. As stated in the past donations will be provided only to those EMS responders who are volunteer squads. We will not donate to paid EMS squads. It should be stressed that all ride leaders are responsible for filing timely accident report and note in the report the responding EMS unit for the record.

With no other business before the membership, Don Levy made a motion to adjourn and Charlie seconded it. All present voted in favor of adjournment.

President Dave Lee adjourned the meeting at 8:20 pm.

Respectfully Submitted,

**Michael Cronan**

Michael Cronan, JSTS Secretary